

LOCK UP FOR SAFE KEEPING.

14.05.1976

DATED May Fourteenth 1976.

SIGNED  
SEALED  
&  
STAMPED  
ORIGINAL

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THE COUNCIL OF THE CITY  
OF SYDNEY

of the one part

-and-

URBAN SYSTEMS CORPORATION  
PTY. LIMITED

of the other part

USC  
MASTER  
COPY

Returned to  
GC by  
G Joss  
on 17.6.76

A G R E E M E N T

Return to  
George Clarke

D.G. BARR, ESQ.,  
Solicitor to the Council of  
the City of Sydney  
60 Martin Place  
SYDNEY, N.S.W. 2000

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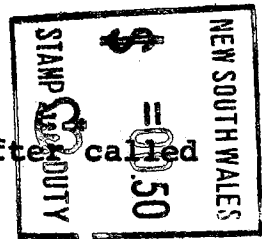
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THIS AGREEMENT made the 14th day of May, One thousand nine hundred and seventy-six

B E T W E E N

THE COUNCIL OF THE CITY OF SYDNEY (hereinafter called "the Council") of the one part



A N D

URBAN SYSTEMS CORPORATION PTY. LIMITED a Company carrying on business in the State of New South Wales and having its registered office at 13-15 Wentworth Avenue, Sydney, in the said State (hereinafter called "the Consultant") of the other part

WHEREAS

- (a) The Council is charged with the responsibility pursuant to the Local Government Act, 1919, for inter alia, the preparation of Town Planning Schemes, the exercise of development control, and other management functions for the City of Sydney.
- (b) In pursuance of its responsibilities the Council has adopted a Statement of Objectives, Policies and Action Priorities (hereinafter referred to as the "Strategic Plan") as a formal expression of the Council's intentions concerning City management and development by resolution passed on the Second day of December, 1974.
- (c) The said Strategic Plan contained recommendations providing for the review in the light of changing circumstances of progress, achievements and shortcomings of Council's work in all fields covered by the Strategic Plan.
- (d) Council has resolved to undertake a comprehensive review and revision of the Council's Objectives Policies and Action Priorities.

- (e) The Consultant was invited to submit a Brief containing proposals for carrying out of the above mentioned review and revision.
- (f) In response to this invitation the Consultant has submitted a Brief a copy of which is annexed hereto and marked with the letter "A", and
- (g) The Council has agreed to accept the proposals as set out in the annexed Brief.

NOW THIS AGREEMENT WITNESSES that the Council and the Consultant hereby covenant and agree as follows:-

1. In consideration of the fee to be paid by Council specified in Clause 2 hereof the Consultant shall perform the work details of which are set out in the Brief annexed hereto and marked with the letter "A" (hereinafter referred to as "the Brief") under the heading "Work to be done" at the times and by the dates specified in the Brief.
2. In consideration of the Consultant performing work referred to in Clause 1 hereof the Council shall pay to the Consultant the sum of SIXTY THOUSAND DOLLARS (\$60,000.00) by twelve equal instalments of FIVE THOUSAND DOLLARS (\$5,000.00) each and the first such instalment to be paid on 31st day of May, 1976 the ten subsequent instalments on the last day of each succeeding month, the final instalment to be paid on the receipt by Council of the submission referred to in Task 10 in the Brief.
3. The Consultant will furnish the Council with Reports as to the progress of the said work as specified in the Brief and will perform in all respects the work specified in the Brief with all due skill and care.

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Self

4. The Consultant will furnish to the Council as soon as reasonably possible after the signing of this Agreement to be approved by the Town Clerk a list of the Project Team Members and the respective tasks to be performed by each of them and the Consultant shall make any necessary changes in the membership of the Project Team and the tasks to be performed by each member thereof as shall reasonably be required by the Town Clerk. At least one Project Director/Manager will be available at all times during the period of this Agreement to supervise the carrying out of the work specified in the Brief. Liaison between the Consultant and the Council's staff shall take place by way of the Project Managers/Directors and the Council's City Planner or his authorised representative.

5. The Consultant will be at liberty subject to the approval of the Town Clerk but at its own cost to retain persons having special qualifications to carry out specific tasks required as part of the Consultant's obligations under this Agreement.

IN WITNESS whereof the parties hereto have executed this Agreement the day and year hereinbefore mentioned.

THE COMMON SEAL of THE COUNCIL )  
 )  
OF THE CITY OF SYDNEY was hereunto )  
 )  
affixed pursuant to a resolution of )  
the Council passed on the 10th )  
 )  
day of May 1976 )

  
TOWN CLERK

  
LORD MAYOR

THE COMMON SEAL of URBAN SYSTEMS )  
 )  
CORPORATION PTY. LIMITED was )  
 )  
hereunto affixed by Resolution of )  
the Board of Directors )



THE COUNCIL OF THE CITY OF SYDNEY

CITY OF SYDNEY STRATEGIC PLAN 1977 - 1980

BRIEF FOR WORK TO BE UNDERTAKEN BY  
URBAN SYSTEMS CORPORATION

A. INTRODUCTION

The role of the Consultant is to complete each task identified in this Brief to the satisfaction of the Council of the City of Sydney and to act as required as Collator, Synthesiser, Adviser and Catalyst.

The document is to be prepared as the COUNCIL'S STRATEGIC PLAN and all wording shall project this.

This is the Brief marked "A" referred to in the Agreement dated the 4th day of May, 1976 between The Council of the City of Sydney and Urban Systems Corporation Pty. Limited.

X X L. J. Curran

**B. WORK TO BE DONE**

**Task 1. INTERNAL COUNCIL SURVEY OF ACHIEVEMENTS, PROBLEMS AND SHORTCOMINGS RELEVANT TO THE 1974-77 STATEMENT; AND OF IDEAS OR PROPOSALS FOR THE 1977-1980 STRATEGIC PLAN**

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Urban Systems Corporation shall draft the format of an internal questionnaire to be distributed by the Town Clerk to all Council Aldermen, Departmental Heads, Sub-Committees and/or Management Panels, including Council's Management Consultant (Mr. R. Dalglish) seeking: (a) factual information, and, (b) ideas, suggestions, proposals and/or recommendations, concerning achievements, problems and shortcomings of the 1974-77 Strategic Plan and its implementation, details of work which could or should be done as part of, or complementary to, the preparation of the 1977-1980 Strategic Plan.

This questionnaire/report is to be distributed by and returned to the Town Clerk and Urban Systems Corporation by Tuesday, 15th June, 1976. Supplementary information is to be requested by Urban Systems Corporation by Wednesday, 15th July.

**Task 2. INVITATIONS TO MEMBERS OF THE PUBLIC, RATEPAYERS, RESIDENTS, PRIVATE ORGANISATIONS AND FEDERAL AND STATE GOVERNMENT AUTHORITIES AND AGENCIES, TO LODGE WRITTEN EVIDENCE, REPRESENTATIONS AND RECOMMENDATIONS TO COUNCIL.**

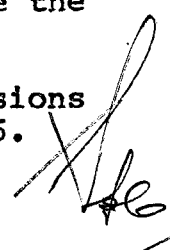
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Urban Systems Corporation shall draft the format of a public notice by the Town Clerk to be published by Council in newspapers SMH Saturday (1), SMH Wednesday (1), Australia Saturday (1), Wentworth Courier (1), South Sydney Advertiser (1), Daily Telegraph Saturday (1), Australian Financial Review (1), Sun Herald (1), Sunday Telegraph (1), National Times (1) as a public invitation to government and private organisations, including citizens, residents and ratepayers, to lodge written submissions including recommendations and documented evidence in support of recommendations with the Town Clerk. Persons and/or organisations will be invited to indicate, with their written submission, whether they desire an opportunity to discuss them with Council representatives.

Urban Systems Corporation will draft standard letters, to be sent with a copy of the City of Sydney Strategic Plan 1974-77 over the signature of the Town Clerk, drawing attention to the public notice, to all Federal and State Government Authorities and agencies, and to a limited selection of non governmental bodies known to be interested.

The date for publication of the Public Notice, and for the posting of the supplementary letters, shall be the week starting April 20.

The latest time for the receipt of written submissions shall be set at 5 p.m. on Monday August 23rd, 1976.



Task 3. COLLATION AND ANALYSIS OF RETURNS OF INTERNAL SURVEY (TASK 1)

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Urban Systems Corporation shall collate, analyse and report on the results of Task 1 to the Strategic Plan Review Committee, briefly at the First Meeting on Wednesday, July 21, 1976 (papers for which must be delivered to the Town Clerk by Monday, July 12) and more fully at the Second Meeting on Wednesday, September 22 (papers for which must be delivered to the Town Clerk by Monday, September 13).

If supplementary information or clarification by respondents, is required, then this will be requested by July 15, returnable July 30, in time for analysis prior to the preparation of the report due for delivery on September 13.

This task shall result in an assessment of Council's achievements in implementing the 1974-77 Strategic Plan.

Task 4. LIAISON TO INTEGRATE URBAN SYSTEMS CORPORATION'S WORK WITH ONGOING WORK BY COUNCIL'S CITY PLANNING AND BUILDING DEPARTMENT, ENGINEERING DEPARTMENT, PARKS AND RECREATION DEPARTMENT AND OTHER DEPARTMENTS.

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Urban Systems Corporation shall closely liaise with the Council's City Planner, City Engineer, and the Controller of the Parks to ensure co-ordination of Urban Systems Corporation's research and planning work with ongoing research, planning, administrative and implementation work in statutory, action and strategic planning, in development and building control administration, in traffic management and engineering works and park, landscape and streetscape improvement projects.

Task 5. INPUT BY CITY PLANNING AND BUILDING DEPARTMENT

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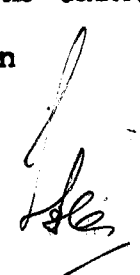
Urban Systems Corporation shall liaise with the City Planner as to the input to be made to the review of the Strategic Plan from Action Study 32 (Central Business District Study) currently in the course of preparation in the City Planning and Building Department.

Task 6. RESEARCH WORK TO BE UNDERTAKEN BY URBAN SYSTEMS CORPORATION FOR INCLUSION IN 1977-80 STRATEGIC PLAN

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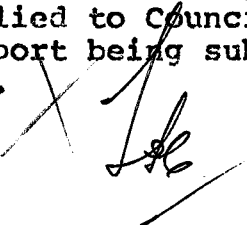
Urban Systems Corporation shall liaise closely with the Computerisation Project Manager in undertaking the sub-tasks 6.1 to 6.10 and will be responsible for the collation and analysis of the necessary data in a form agreed by the Computerisation Project Manager, and will report to the Strategic Plan Review Committee under the following headings for each sub-task:

information collection  
analysis  
conclusions  
recommendations  
action priorities



- 6.1 The updating of workforce and office space supply and demand statistics and projections (contained in the Technical Annexure of the 1974 Strategic Plan.
- 6.2 Changes in retail and entertainment functions of different retail areas in the City.
- 6.3 Changes in industrial and services functions of different parts of the City.
- 6.4 Changes in the patterns of Unimproved Values and Rates, documenting evidence of these.
- 6.5 Changes in plans for roads, transport and parking in and serving the City, arising directly or by implication from the Urban and Regional Traffic Advisory Committee's Report recently adopted by the New South Wales Cabinet.
- 6.6 Problems arising in the enforcement of Ordinance 70.
- 6.7 Problems and opportunities arising from the proposed new Planning Legislation for New South Wales, which has been introduced into State Parliament.
- 6.8 Implications for the City of any revised and updated version of the Planning and Environment Commission (SPA) 1968 Sydney Region Outline Plan, which is currently in preparation and which will be published in the near future.
- 6.9 Residential development incentives and potentials within the Central Business District and the inner City area, falling within the boundaries of jurisdiction of the City Council.
- 6.10 A comprehensive review of the bonus incentive system of Council's 1971 Floor Space Ratio Control Code, and the Parking Code, in the light of Sub-tasks 6.1 to 6.9 above.

The data used to undertake and complete sub-tasks 6.1 to 6.10 is to be supplied to Council in its primary form at the time of the Report being submitted to the Strategic Plan Review Committee.





Task 7. LIAISON TO ENSURE THAT THE 1977-1980 STRATEGIC PLAN REFLECTS AND EXPRESSES THE COUNCIL'S INITIATIVES IN ADMINISTRATION, CORPORATE AND FINANCIAL PLANNING

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The review and updating of the Objectives, Policies and Action Priorities will encompass a summary of Council's achievements in the previous three (3) years - particularly the implementation of the new Administration, Direction and Management Structure. The 1977-1980 Strategic Plan will outline the further progressive steps in these matters which Council will seek to achieve in 1978, 79 and 80. The first objective, currently Management, will become Corporate Planning and the four policies headed:

1. Administration and Finance
2. Law
3. Resources Planning
4. Operations

and in these areas the policies must match an extrapolation of the Council's present activities in reorganising for these purposes.

This section of the work shall include sources of finance, longer term budgeting, financial planning and control. This task will be reported to the Chairman of the Strategic Plan Review Committee and the Town Clerk. The Town Clerk will make the formal report to the Strategic Plan Review Committee.

Task 8. PREPARATION OF PROGRESS REPORTS AND DISCUSSION PAPERS FOR THE MEETINGS OF THE CITY OF SYDNEY STRATEGIC PLAN REVIEW COMMITTEE

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Urban Systems Corporation shall report progress, and present discussion papers, excepting Task 7 which will be presented by the Town Clerk, to each of the six scheduled Meetings of the Review Committee on July 21, September 22 and November 24, 1976, and on February 20, March 23 and April 20, 1977. Dates for the submission of Reports relating to sub-tasks 6.1 to 6.10 will be confirmed at the first meeting of the Review Committee.

Agendas and Papers will be delivered to the Town Clerk for these Meetings on July 12, September 13, November 15, February 14, March 14 and April 11, respectively.

The first draft of the Statement of Objectives, Policies and Action Priorities for 1977-80 and the supporting technical data shall be presented for discussion at the Meeting on February 20, 1977 and the draft Final Report will be submitted to the Review Committee for approval at the Meeting on April 20, 1977.

Task 9. SUBMISSION OF DRAFT FINAL REPORT

Editing of Draft Final Report including the Statement of Objectives, Policies and Action Priorities and the technical reports supporting these policies will commence immediately following the end of the third meeting of the Strategic Plan Review Committee on November 24, 1976, and will be progressively presented in draft form to the Review Committee meetings in February, March and April, 1977.

The draft Final Report of the Review of the Strategic Plan, plus all necessary graphics and technical data, will be submitted to the Council at the first meeting in May 1977 for adoption and thereafter shall be the property of Council.

Task 10. AMENDMENTS TO THE REPORT ON THE CITY OF SYDNEY  
STRATEGIC PLAN 1977-1980

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Upon satisfactory completion of Task 9 by Urban Systems Corporation, and following Council's adoption of the Final Report at its first meeting in May, 1977, Urban Systems Corporation will prepare a submission which shall include necessary revisions and amendments applicable to the report and its annexures arising out of the adoption of the Final Report.

The submission shall be presented to Council by 31st May, 1977.

*[Handwritten signature]*

C. WORKING ARRANGEMENTS

1. PROJECT RESPONSIBILITY

To be defined by the Consultant as to the involvement of each of the Project Team Members, in each of the tasks, and this definition is to be completed before the Agreement is signed.

At least one of the Project Directors/Managers shall be available at all times during the progress of the work encompassed by this Brief.

2. FUNDING

The work detailed in this Brief is to be undertaken by Urban Systems Corporation for a total payment of sixty thousand dollars (\$60,000). Details of method of progress payment will be determined at a later date but will be subject to satisfactory completion of tasks identified in the Brief.

3. PRINTING AND PUBLICATION of the City of Sydney Strategic Plan 1977-1980 will be the responsibility of the Council.

*He*