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January 21, 1972

The Town Clerk
Council of the City of Sydney
Town Hall
SYDNEY NSW 2000

7078/A1/B72

ATTENTION: MR J. H. LUSCOMBE, Town Clerk.

Dear Sir :

re: Your Account No. S 7922 TCD/N 764 9. 9. 71
Binding of Strategic Plan Book - First Edition

During the course of production of this book, we informed Council's authorised Liaison Officer, Alderman Andrew Briger, that it was not possible, within the allocated sum, and by the date (July 20th) desired by the Lord Mayor, to produce a hardbound book of the size and quality envisaged.

In response to a request by Ald. Briger, we agreed to make a supreme effort to achieve the quality and speed of production desired to meet Council's wishes. We engaged additional staff, additional sub-contractors and printers to assist in the design and printing of the book, exclusive of binding. This effort cost us many thousands of dollars more than the \$12,000 allocated by Council to the book production. We have not attempted to claim any of these substantial additional costs from Council.

When we pointed out that we could not be responsible for the binding of the book, either within our costs or within the time limit set by Council's program, we were asked to deliver the books collated but unbound to the Town Hall where Council's own printers would do the binding.

We did not place an order for this work and we consider that the subsequent account has been rendered in error.

Yours faithfully



URBAN SYSTEMS CORPORATION PTY LTD
GC/mb

bcc Ald. Briger